**CERTIFICATE OF RATES, LAND TAX AND OTHER CHARGES**

**APPLICATION FORM**

Rates, Land Tax and Other Charges are imposed on a parcel of land by the *Rates Act 2004*, the *Land Tax Act 2004,* the *Land Rent Act 2008,* the *Duties Act 1999* and the *Taxation Administration Act 1999*. The Certificate of Rates, Land Tax and Other Charges may include costs and expenses reasonably incurred by the Commissioner for ACT Revenue in attempting to recover these amounts.

This application form, together with the determined fee (currently $112 per property), can be lodged as follows:

* Online <https://www.accesscanberra.act.gov.au/> (credit card payments only);
* At Access Canberra Shopfront; Dame Pattie Menzies House,

16 Challis Street DICKSON ACT 2602; or

* By post, to the ACT Revenue Office, PO Box 293, Civic Square ACT 2608.

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| **APPLICANT NAME:** |  |
| **ADDRESS:** |  |
| **EMAIL ADDRESS:** |  |
| **TELEPHONE:** |  |
| **FAX:** |  |

**PROPERTY DETAILS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Suburb** | **Section** | **Block** | **Unit** | **Current Lessee** | **Applicant’s Reference** |
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Please ensure all property details are correct before lodging an application, no credit or refunds will be given for certificates issued as a result of an incorrect application.

**I CERTIFY THAT:**

* I am/represent the lessee(s) of the properties described in this application; and/or
* I am/represent the purchaser(s) and the information provided will be used for conveyancing purposes only.

Signed: Date:

Please provide the Certificate of Rates, Land Tax and Other Charges by:

**POST: FAX:**

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| **GIVING FALSE OR MISLEADING INFORMATION IS A SERIOUS OFFENCE** (*Criminal Code 2002*) |
| **Privacy Statement:** All information collected by the ACT Revenue Office is protected by secrecy provisions in Acts administered by the Office and only used for the purposes of those Acts. In addition, personal information provided to the ACT Revenue Office is protected by the *Information Privacy Act 2014*. Information (including personal information) is not disclosed to any third party unless authorised by law or with the consent of the person involved. |