**RENTAL PROPERTY NOTIFICATION**

Please forward the completed form to the ACT Revenue Office at:

**PPD@act.gov.au** **or PO Box 293, Civic Square, ACT, 2608** *\*indicates mandatory field*

#  Part 1: Property and Owner Details

**Suburb:\***

**Account Number\*: Property Address:\* Owner/s Name:\* Telephone:\***

**Email Address:**

**Section:\***

**Block:\***

**Unit:\***

 **Part 2: Rental Status Details\***

**1: Date Rental commenced: 2: Date rental ceased:**

**3: Date part rental commenced:**

E.G. Dual occupancy or granny flat

**3b: Percentage of total premises rented:**

 **Part 3: Address for Service of Notices - *if address is to be updated***

**To receive your notices by email, please register on our website** [**www.revenue.act.gov.au**](http://www.revenue.act.gov.au/)

**Postal address:**

**Email:**

 **Part 4: Real Estate Agent Details - *if agent is acting on behalf of owner***

**Agency Name: Telephone:**

**Email address:**

The *Land Tax Act 2004* (Sections 14(1) and 14(2)) requires the owner of a parcel of residential land to notify the Commissioner for ACT Revenue in writing, within 30 days, if the property continues to be rented on the change of ownership or subsequently becomes rented at any time. An agent may be required to fulfil any undischarged obligation of a taxpayer.

**Please Note: Giving false or misleading information is a serious offence.**

# Signature - Owners / Agent Date: