



This form is to be used by a lessor to revoke the authority of a managing agent to act on their behalf in respect to a bond lodged with this office under the [Residential Tenancies Act 1997](#). Email completed forms to: rb@act.gov.au.
Electronic signatures will NOT be accepted.

Rented Property Details	Bond Lodgement Number (if known):	
-------------------------	-----------------------------------	--

Unit number	Street number	Street name	Suburb	Postcode

Lessor Details

Full Name		Contact Phone	
Postal Address		Signature	
Email		Date	

Revoked managing agency details

Name of managing agent whose authority is being revoked	
Date the revocation of managing agent takes effect on	

Supporting evidence – Please ensure both of the following forms of proof of identity are attached

Rates Notice <input type="checkbox"/>	Please attach a photocopy of a current rates notice for proof of ownership
One of the following pieces of evidence: <ul style="list-style-type: none"> • Drivers licence <input type="checkbox"/> • Passport <input type="checkbox"/> • Proof of Identity card <input type="checkbox"/> 	Please attach a photocopy of your driver’s licence, passport or proof of identity card for signature verification

- Any alteration to information provided on this form must be struck through with a black pen. Substitute information must be clear and all parties must sign in the margin. Do not use correction fluid or tape.
- To avoid unnecessary delays, please ensure that the form is completed correctly and in full.
- It is necessary for the lessor to provide a copy of a current rates notice for proof of ownership as well as a copy of their driver’s licence, passport or proof of age card for signature verification.

CONTACT DETAILS AND LODGEMENT INFORMATION

Email completed application forms to: rb@act.gov.au with the property address as the subject header.
For further information on rental bonds refunds visit our website www.revenue.act.gov.au/rental-bonds or contact us by phone on (02) 6207 0028.

PRIVACY INFORMATION: The Act authorises the collection of the information required by this form. Any unreasonable intrusion into a person’s privacy in accordance with the [Information Privacy Act 2014](#) will be prevented. However, identifiable information is provided to law enforcement organisations and authorised organisations that have legal authority to request information under prescribed circumstances. Information may also be released to the Commissioner of Social Housing where a Housing ACT bond loan exists over the bond. Non-identifying information is regularly released to the Real Estate Institute of Australia.