ACT Government

ACT Revenue Office
ABN: 45 096 207 205

CHANGE OF LESSOR'S FORWARDING ADDRESS

This form is to be used to provide this office with forwarding addresses of the lessor/s during a tenancy under the *Residential Tenancies Act 1997*.

Rented premises details

Unit number	Street Number	Street & Complex Name (If Applicable)	Suburb	Postcode

Lessor's forwarding address and contact details

Full Name		Contact Phone No (1)	
Postal Address		Contact Phone No (2)	
		Email	

Date the change of address takes effect on

Date	

Signature of lessor providing forwarding address details

Signature		Date signed	

Office use only

Received by: Mail/Email/Fax/Counter	Processed by:	Authorised by:

- If completing this form by hand please use a black pen only.
- Any alteration to information provided on this form must be struck through with a black pen. Substitute information must be clear and all parties must sign in the margin. Do not use correction fluid or tape.
- To avoid unnecessary delays, please ensure that the form is completed correctly and in full.

CONTACT DETAILS AND LODGEMENT INFORMATION

Post completed application forms to:
ACT Rental Bonds
PO Box 293
CIVIC SQUARE ACT 2608

Email completed application forms to: rb@act.gov.au

For further information on rental bonds refunds visit our website www.revenue.act.gov.au/rental-bonds or contact us by phone on 132281.

PRIVACY INFORMATION: The Act authorises the collection of the information required by this form. Any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014* will be prevented. However, identifiable information is provided to law enforcement organisations and authorised organisations that have legal authority to request information under prescribed circumstances. Information may also be released to the Commissioner of Social Housing where a Housing ACT bond loan exists over the bond. Non-identifying information is regularly released to the Real Estate Institute of Australia.