



ACT
Government

ACT Revenue Office

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ACT REVENUE OFFICE & CUSTOMER SERVICE CENTRE

AMENDED OFFICE HOURS CHRISTMAS NEW YEAR 2011 - 2012

The ACT Revenue Office will be closed from 12:00 noon on Friday 23 December 2011 to allow for the finalisation of banking and reconciliation of accounts prior to the end of the year and will re-open at 9:00 am on Tuesday 3 January 2012.

Wednesday 21 & Thursday 22 December 2011

Open from 9:00 am to 5:00 pm

Friday 23 December 2011

Open from 9:00 am to 12:00 noon

Tuesday 3 January 2012

Resume normal business operations 9:00 am to 5:00 pm

First Home Owner Grant

Grant payments for settlements up to Friday 6 January 2012 will be brought forward to Friday 23 December 2011 in cases where completed applications are lodged by close of business Wednesday 14 December 2011. Incomplete applications and those lodged after this date may not be processed by close of business on 23 December 2011.

Certificate of Rates, Land Tax and Other Charges

Requests for a Certificate must be received by close of business Wednesday 21 December 2011 if required by Friday 23 December 2011. Certificates requested on-line through Canberra Connect during the shutdown period will be issued by Thursday 5 January 2012.

We wish all our clients a happy and safe Christmas and New Year and look forward to continuing our service in 2012.

If you have any questions regarding the closure, please contact the ACT Revenue Office Call Centre on (02) 6207 0028.